

Adding Takes to GLOBALCOM® vACS using the System Management Center

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To add a new “Take” to the GLOBALCOM® vACS, you will use the System Management Center.

Preparing the message audio file

Before you start, you should have the audio recording ready for import.

1. The file must be saved in the “.wav” file format with the following specifications:
 - 16kHz sample rate
 - 16 bit depth
 - Mono
2. You must know the length of the recorded message file in seconds.
3. The file should be available on the computer that you use to connect to the GLOBALCOM® controller. It may be on a thumb drive, on the computer’s hard drive or on an accessible network drive/folder.

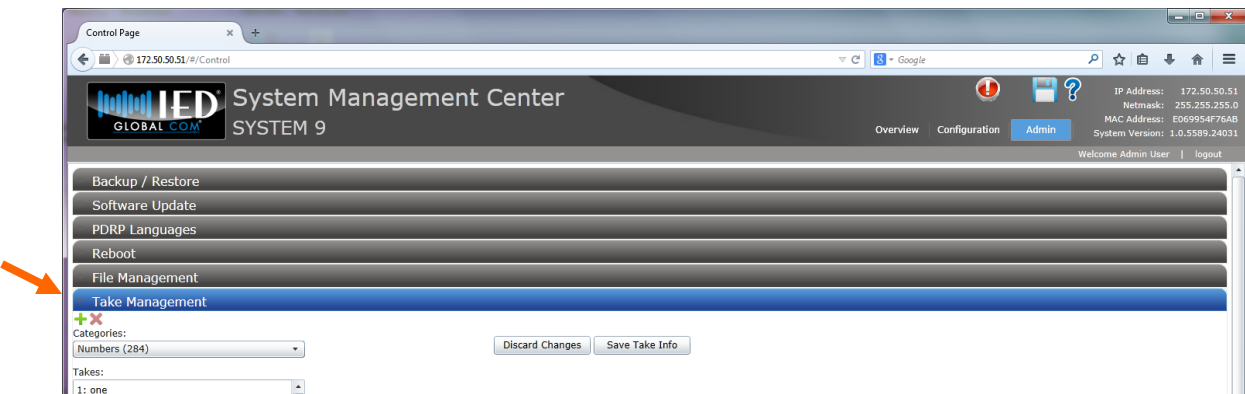
Deciding a take number for the message

You are allowed to use take file numbers from 9401 to 9500 as your “local” takes. The files will be stored on your controller as “TAKE94xx.wav” where “the “xx” is supplied by you to complete the take number. For instance, if you enter “9401” as the desired take number, the file will be named “TAKE9401.wav”.

Go to the message folder on the GLOBALCOM® vACS controller (Usually for American English, this is “D:\Messages\En_US\”). Look for an available take number in the range of “TAKE9401.wav” to “TAKE9500.wav”. Make note of the available number.

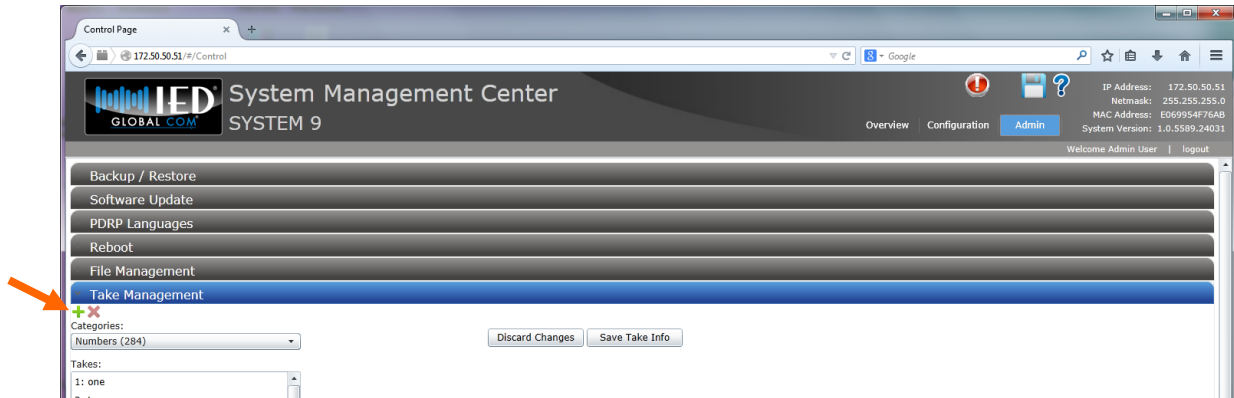
Adding the new message file as a Take

1. Start the System Management Center using a compatible web browser on your computer.
2. Log in using an “Admin permissions” login/password combination.
3. Navigate to the “Admin” section / “Takes Management” ribbon.



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4. Click on the "+" to add a new take.



5. Enter the desired Take ID. This must be an unused take number in the range of 9401 to 9500.

6. Enter a sort description of the take, i.e. "Welcome to Aspen - F" for a welcome message with a female voice.

7. Select the category that most closely matches the message use. Often "General Messages" is an appropriate choice.

8. Click on the checkbox to select the Language folder where the file will be sent. (Usually "American English")

9. Enter the length of the message in seconds.

10. Enter the text of the message in the "Visual Text" box.

A screenshot of the 'Add New Take' form in the IED System Management Center. The form is titled 'Categories: Numbers (284)' and includes 'Discard Changes' and 'Save Take Info' buttons. On the left, a 'Takes' list shows entries from 877 to 885. The main form fields include: 'Take ID' (9403), 'Short Description' (No Littering - M), 'Category' (General Messages), 'Languages' (American English checked), 'Length' (11), and 'Visual Text' (Please, no eating, drinking, smoking, littering, loitering on the skyway. Please take all personal property when you leave the vehicle). There are also buttons for 'Browse to Wav File' and 'Browse to Vis File'.

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Categories: Numbers (284)

Discard Changes Save Take Info

Takes:

877: 77 번
878: 78 번
879: 79 번
880: 80 번
881: 81 번
882: 82 번
883: 83 번
884: 84 번
885: 85 번

Take ID: 9403

Short Description: No Littering - M

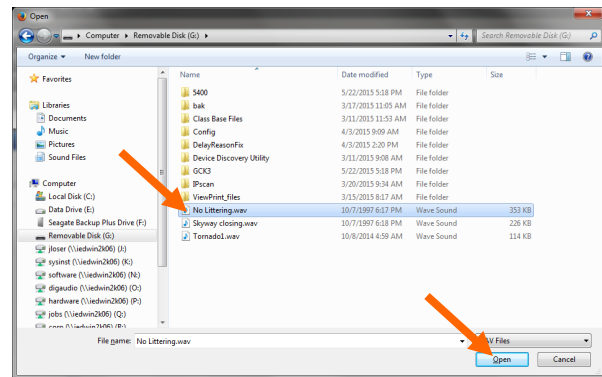
Category: General Messages

Languages: American English ☒ Length: 11 Visual Text: Please, no eating, drinking, smoking, littering, loitering on the skyway. Please take all personal property when you leave the vehicle

Browse to Wav File Browse to Vis File

11. Click on the "Browse to Wav File" button and find the take file on your computer.

12. When you find the file, click on it once and click on the "Open" button. The system will copy the file to the GLOBALCOM controller in the proper folder.



13. Click on the "Save Take Info" button and click "OK" on the status pop-up box.

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Discard Changes Save Take Info

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Take ID: 9403

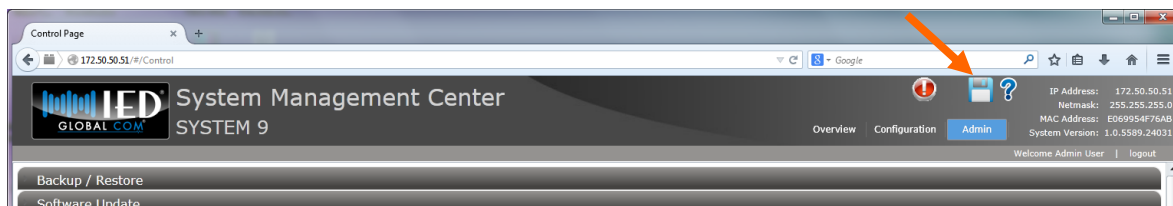
Short Description: No Littering - M

Category: General Messages

Languages: American English ☒ Length: 11 Visual Text: Please, no eating, drinking, smoking, littering, loitering on the skyway. Please take all personal property when you leave the vehicle

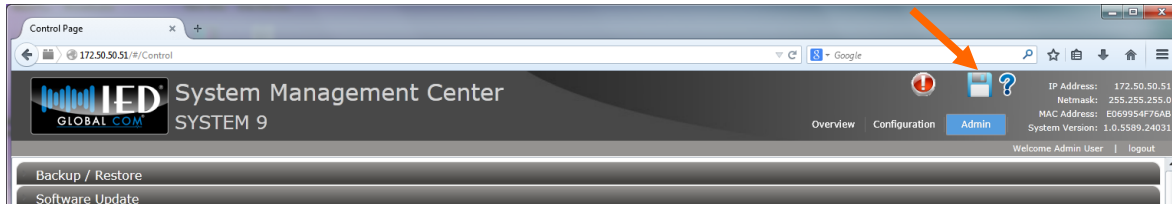
Browse to Wav File Browse to Vis File

14. Click on the SMC disc icon to save the configuration.



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15. Click on the "Config" selection and when the pop-up message indicates changes to the Take Library, Click "Yes" to save the changes.



The file should be available to use as a prerecorded message in your system.

